



Application form to CHANGE DETAILS of a restricted key system signatory when all existing signatories have left (Version 1)

System number:

Site name and address:

Contact name, phone number and email address:

Reason for changes:

I (Print name)..... confirm to **ASI Locksmiths** that I am acting lawfully by applying to have the signatories of this key system transferred and that I am legally entitled and empowered to do so. By signing this form I accept all legal responsibility for any action taken against ASI Locksmiths as a result of this application being unlawful

Signed:..... Date:.....

ASI Locksmiths office use only

Step 1: Sent copy of this application to requestor Yes No

Step 2: Attempted to contact current listed signatories to confirm Yes No

Attempt 1 date/time: Attempt 2 date/time: Attempt 3 date/time:

Comments _____

Step 3: New PM7 system registration card has been updated and returned: Yes No

Comments _____

Step 4: Transfer approved Yes No

Comments _____

Print name: Signed: Date: